



My Cleaning Angel Matches You With Top-Rated Cleaners To Give You The Best Office Cleaning Services Experience Your Area Can Offer.

TYPES OF CLEANINGS	ONE TIME CLEANING				RECURRING
	CLEANING WE RECOMMEND (Last time the office was professionally cleaned?)	within 30 days	between 30-60 days	over 60 days	Weekly, bi-weekly or monthly
ITEMS	Standard	Deep	Move In/ Move Out	Post Construction Heavy Duty	
FLOORS: Vacuum & Mopped, including moving chairs & small furniture (under couch, cushions, rugs is deep cleaning. Steam mop not included)	✓	✓	✓	✓	✓
CLEANING & DISINFECTING: all counters, work stations, desks, light switches & door knobs, empty garbage & replace bags (plastic bags not included)	✓	✓	✓	✓	✓
DUSTING: furniture, frames, lampshades, tables, chairs, window sills, shelves, etc. (chandeliers not included)	✓	✓	✓	✓	✓
BATHROOMS: Toilet disinfected in and out, Sink, Countertops and Mirrors cleaned. (Walk-in Shower & Tub not included)	✓	✓	✓	✓	✓
KITCHEN AREA: Wipe down all countertops, tables & chairs, backsplash, sink area, stove top, hood vent, spot cleaning outside cabinets and drawers	✓	✓	✓	✓	✓
Blinds, Shutters, Ceiling Fans, Blades Dusted & Wiped Down (curtains, vertical blinds, plastic blinds & air ducts vents not provided)		✓	✓	✓	↻
Baseboard, Doors, Frames (walls and ceilings not provided)		✓	✓	✓	↻
Inside Furniture, Cabinets & Drawers, Closets included. (if empty) Walk-in closets with furniture count for extra room			✓	✓	
Inside Windows & Racks (1 sliding glass door in/out included & only windows we can reach, Outside windows not provided)					

* 1 - ITEMS WE DON'T CLEAN: Cleaning Bio-Hazards (Mold, Blood, Bodily, Fluids), Cleaning Up Animal Waste, Cleaning Cat Litter Box and On Floor, Cleaning Insects, Rodents, Heavy Scrubbing Walls, Doors, Cleaning High To Reach Areas (max 2-3 step stool ladder) Moving Or Lifting Anything Over 25 lbs, Washing Exterior Windows, Cleaning Anything Outside The Office, Hoarding, High Levels of Trash, Debris. We do not bring goo gone, don't remove paint, stickers, debris etc. Couches Leather Cleaning, Wipe Bulbs and Glass Fixtures, Putting Away Dishes, Clean Chandeliers, Glass Lamps, Clean TV's and Computer Monitors Not Provided.

** 2 - By booking services, you agree with My Cleaning Angel Terms and Conditions and Privacy Policy. (<https://mycleaningangel.com/terms-and-conditions/>). \$70 cancellation fees if cleaning is canceled 24 hours prior to the day and time scheduled or 50% of the total cleaning scheduled if canceled upon cleaner arrival at your door the day of the cleaning. Cleaning can be canceled if no Water/Electricity/AC or upon arrival the house needs upgrade and customer refuses.

**Schedule, Manage & Track,
Anytime, Anywhere.**

